Self appraisal report for Year (2022-23)

Auditor Agency: Mathew Joseph

Ministry Name: Ministry of Mines

Department Name:

Public Authority Name: Indian Bureau of Mines

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	**Organisation and Function**							
1.1	**Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]**							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://ibm.gov.in/IBMPortal/	Fully Met	1.28	Fully Met
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://ibm.gov.in/IBMPortal/	Fully Met	1.28	Fully Met
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://ibm.gov.in/IBMPortal/pages/Our_Mission https://ibm.gov.in/IBMPortal/pages/Functions https://ibm.gov.in/writereaddata/files/06232020153619Functions%20and%20activities%20Indian%20B	Fully Met	1.28	Fully met. On the Facing Page of the Portal, under Vission & Mission, only Mission is shown. Vision may also be shown. The Functions & Mission page may be linked to the menu

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					ureau%20of%20Mines.pdf			bar for ease of accessibility instead of the RTI page.
1.1.4	Function and duties	Fully Met	1.28	1.28	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Organisational_set_up___functions https://ibm.gov.in/IBMPortal/pages/Functions https://ibm.gov.in/writereaddata/files/0623202015361 9Functions%20and%20activities%20Indian%20Bureau%20of%20Mines.pdf	Fully Met	1.28	Fully Met
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://ibm.gov.in/writereaddata/files/05102019161906 Organisation%20chart_may19_eng.pdf	Fully Met	1.28	Fully Met
1.1.6	Any other details-the genesis, inception,	Fully Met	1.28	1.28	https://ibm.go	Fully Met	1.28	Fully Met.

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	formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt				v.in/IBMPortal /pages/Right_t o_Information ___Organisati onal_set_up_ ___functions			However, names of HODs from time to time and committees formed from time to time may also be shown.
1.2	**Power and duties of its officers and employees[Section 4(1) (b)(ii)]**							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://ibm.go v.in/IBMPortal /pages/Right_t o_Information ___Powers_a nd_Duties_of_ officers	Fully Met	1.54	Fully Met
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://ibm.go v.in/IBMPortal /pages/Right_t o_Information ___Powers_a nd_Duties_of_ officers	Fully Met	1.54	Fully Met
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://ibm.go v.in/IBMPortal /pages/Right_t o_Information ___Powers_a nd_Duties_of_ officers	Fully Met	1.54	Fully Met

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1.2.4	Exercised	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Powers_and_Duties_of_officers	Fully Met	1.54	Fully Met
1.2.5	Work allocation	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Powers_and_Duties_of_officers	Fully Met	1.54	Fully Met
1.3	**Procedure followed in decision making process [Section 4(1)(b)(iii)]**							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability	Fully Met	1.54	Fully Met
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability	Fully Met	1.54	Fully Met
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_t	Fully Met	1.54	Fully Met

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					o_Information ___Supervision_and_accountability			
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information ___Supervision_and_accountability	Fully Met	1.54	Fully Met
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information ___Supervision_and_accountability	Fully Met	1.54	Fully Met
1.4	**Norms for discharge of functions[Section 4(1)(b)(iv)]**							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information ___Supervision_and_accountability	Fully Met	1.54	Fully Met
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information ___Supervision_and_accou	Fully Met	1.54	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ntability			
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability	Fully Met	1.54	Fully Met
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability	Fully Met	1.54	Fully Met
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://ibm.gov.in/IBMPortal/pages/Grievance_Cell	Fully Met	1.54	Fully Met
1.5	**Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]**							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	1.92	Fully Met
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	1.92	Fully Met
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	1.92	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://ibm.gov.in/IBMPortal/pages/Administrative_Miscellaneous https://ibm.gov.in/writereaddata/files/05192020172123Transer%20policy%20in%20respect%20of%20Non-Gazetted%20employees.pdf https://ibm.gov.in/writereaddata/files/07142014150920Transfer_Policy.pdf https://ibm.gov.in/IBMPortal/pages/Transfer_Orders	Fully Met	1.92	Fully Met
1.6	**Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]**							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability	Fully Met	3.85	Fully Met

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1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability	Fully Met	3.85	Fully Met
1.7	**Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]**							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability https://ibm.gov.in/writereaddata/files/07052021152038IBM_Advisory%20Board_order.pdf	Partially Met	0.48	Under the Information Tab in the Menu Bar, the Boards, Committees Councils may be included. The provided link was not functional
1.7.2	Composition	Fully Met	0.96	0.96	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability https://ibm.gov.in/writereaddata/files/07052021152038IBM_Adv	Partially Met	0.48	Under the Information Tab in the Menu Bar, the Boards, Committees Councils may be included. The provided link was not functional

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					isory%20Board_order.pdf			
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability https://ibm.gov.in/writereaddata/files/07052021152038IBM_Advisory%20Board_order.pdf	Partially Met	0.48	Under the Information Tab in the Menu Bar, the Boards, Committees Councils may be included. The provided link was not functional
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability https://ibm.gov.in/writereaddata/files/07052021152038IBM_Advisory%20Board_order.pdf	Partially Met	0.48	Under the Information Tab in the Menu Bar, the Boards, Committees Councils may be included. The provided link was not functional
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://ibm.gov.in/IBMPortal/pages/Right_to_Information	Partially Met	0.48	Under the Information Tab in the Menu Bar, the

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					___Supervision_and_accountability https://ibm.gov.in/writereaddata/files/07052021152038IBM_Advisory%20Board_order.pdf			Boards, Committees Councils may be included. The provided link was not functional
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.8	**Directory of officers and employees[Section 4(1) (b) (ix)]**							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://ibm.gov.in/writereaddata/files/01272022172046Telephone%20_Directory2022.pdf	Fully Met	3.85	Fully Met
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://ibm.gov.in/writereaddata/files/01272022172046Telephone%20_Directory2022.pdf	Fully Met	3.85	Fully Met
1.9	**Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]**							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://ibm.gov.in/IBMPortal	Not Met	0	The Columns for Pay band

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/pages/Right_to_Information___Directory_of_Officers_and_Employees https://ibm.gov.in/IBMPortal/pages/Annual_Property_Returns_of_Group__A_____B__Officers			and Grade pay are kept empty.
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Directory_of_Officers_and_Employees https://ibm.gov.in/IBMPortal/pages/Annual_Property_Returns_of_Group__A_____B__Officers	Not Met	0	Compensation rules followed may be shown.
1.10	**Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]**							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://ibm.gov.in/IBMPortal/pages/right-to-information---names--amp--	Fully Met	3.85	Fully Met

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					designations-of-the-public-information-officers			
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://ibm.gov.in/IBMPortal/pages/right-to-information---names--amp--designations-of-the-public-information-officers	Fully Met	3.85	Fully Met
1.11	**No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))**							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.12	**Programmes to advance understanding of RTI(Section 26)**							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://ibm.gov.in/IBMPortal/pages/Right__to_Information https://ibm.gov.in/IBMPortal/	Partially Met	0.96	Partially Met
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://ibm.gov.in/IBMPortal/pages/Right__to_Information https://ibm.g	Partially Met	0.96	Partially Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ov.in/IBMPort al/			
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://ibm.go v.in/IBMPortal /pages/Right_ _to_Informatio n https://ibm.g ov.in/IBMPort al/	Partially Met	0.96	Partially Met.
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://ibm.go v.in/IBMPortal /pages/Right_ _to_Informatio n https://ibm.g ov.in/IBMPort al/	Partially Met	0.96	On searching the website a few documents are available. However, the links may be furnished on the RTI page for ease of access.
1.13	**Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]**							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://ibm.go v.in/IBMPortal /pages/Admini strative_Misce llaneous https: //ibm.gov.in/wr iteaddata/fil es/051920201 72123Transer %20policy%2 0in%20respec	Fully Met	7.69	Fully Met

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					t%20of%20Non-Gazetted%20employees.pdf https://ibm.gov.in/writereaddata/files/07142014150920Transfer_Policy.pdf https://ibm.gov.in/IBMPortal/pages/Transfer_Orders			
Total			**89**	**89**		**89**	**75**	
2	**Budget and Programme**							
2.1	**Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]**							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://ibm.gov.in/writereaddata/files/10192022163607Budget%20Estimates.pdf https://ibm.gov.in/writereaddata/files/168872335564a7df9b117e0Budget_Estimates_Point_XI.pdf	Fully Met	10.00	Fully Met
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://ibm.gov.in/writeread	Fully Met	10.00	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					data/files/101 92022163607 Budget%20Es timates.pdf htt ps://ibm.gov.in /writereaddata /files/1688723 35564a7df9b1 17e0Budget_ Estimates_Poi nt_XI.pdf			
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://ibm.go v.in/writeread data/files/101 92022172459 Point%20XII_ Actual%20Ex penditure_Se pt22_com.pdf	Fully Met	10.00	Fully Met
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://ibm.go v.in/writeread data/files/101 92022163607 Budget%20Es timates.pdf htt ps://ibm.gov.in /writereaddata /files/1688723 35564a7df9b1 17e0Budget_ Estimates_Poi nt_XI.pdf	Fully Met	10.00	Fully Met

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2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://ibm.gov.in/writeread data/files/101 92022163607 Budget%20Es timates.pdf htt ps://ibm.gov.in /writereaddata /files/1688723 35564a7df9b1 17e0Budget_ Estimates_Poi nt_XI.pdf https ://ibm.gov.in/I BMPortal/pag es/Right__to_I nformation	Fully Met	10.00	Fully Met
2.2	**Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)**							
2.2.1	Budget	Fully Met	16.67	16.67	https://ibm.gov.in/writeread data/files/101 92022163607 Budget%20Es timates.pdf htt ps://ibm.gov.in /writereaddata /files/1688723 35564a7df9b1 17e0Budget_ Estimates_Poi nt_XI.pdf	Fully Met	16.67	Fully Met
2.2.2	Foreign and domestic Tours by ministries and	Fully Met	16.67	16.67	https://ibm.go	Fully Met	16.67	Fully Met

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	officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit				v.in/writeread data/files/102 82022130548 Foreign%20T ours_Joint%2 0Secretary%2 0and%20abov e.pdf			
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://ibm.go v.in/writeread data/files/101 92022105849 Details%20of %20bid%20a warded.pdf htt ps://ibm.gov.in /IBMPortal/ten dersfront/curr ent_tenders	Fully Met	16.67	Fully Met
2.3	**Manner of execution of subsidy programme [Section 4(i)(b)(xii)]**							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.4	**Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]**							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.5	**Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]**							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.6	**CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]**							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
Total			**100**	**100**		**100**	**100**	
3	**Publicity Band Public interface**							
3.1	**Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]**							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	12.50	Fully Met
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.3	Public- private partnerships (PPP)- Details of	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

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	Special Purpose Vehicle (SPV), if any							
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.2	**Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]**							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.2.3	Publish all relevant facts while formulating	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy							
3.3	**Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]**							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://ibm.gov.in/IBMPortal/	Fully Met	50.00	Fully Met
3.4	**Form of accessibility of information manual/ handbook[Section 4(1)(b)]**							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	25.00	Fully Met
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Directory_of_Officers_and_Employees https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Supervision_and_accountability	Fully Met	25.00	Fully Met
3.5	**Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]**							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	25.00	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://ibm.gov.in/IBMPortal/	Fully Met	25.00	Fully Met
Total			**163**	**163**		**163**	**163**	
4	**E-Governance**							
4.1	**Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]**							
4.1.1	English	Fully Met	14.29	14.29	https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	14.29	Fully Met
4.1.2	Vernacular/ Local Language	Partially Met	14.29	7.15	https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Partially Met	7.15	Manual/handbook may be made available in other languages also.
4.2	**When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]**							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://ibm.gov.in/IBMPortal/pages/DOWNLOADS https://ibm.gov.in/IBMPortal/	Fully Met	28.57	Fully Met
4.3	**Information available in electronic form[Section 4(1)(b)(xiv)]**							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://ibm.gov.in/IBMPortal/	Fully Met	9.52	Fully Met
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://ibm.gov.in/IBMPortal/	Fully Met	9.52	Fully Met
4.3.3	Location where available	Fully Met	9.52	9.52	https://ibm.gov.in/	Fully Met	9.52	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					v.in/IBMPortal /			
4.4	**Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]**							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://ibm.go v.in/IBMPortal / https://ibm.g ov.in/IBMPort al/pages/Right _to_Informatio n___Directory _of_Officers_ and_Employe es	Fully Met	7.14	Fully Met
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://ibm.go v.in/IBMPortal / https://ibm.g ov.in/IBMPort al/pages/Right _to_Informatio n___Directory _of_Officers_ and_Employe es	Fully Met	7.14	Details information is available on the website under RTI in the menu section. However, the URLs given don't have full information
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://ibm.go v.in/IBMPortal / https://ibm.g ov.in/IBMPort al/pages/Right _to_Informatio n___Directory _of_Officers_	Partially Met	3.57	Working hours may be furnished on website about the facilities for obtaining iniformation

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					and_Employe es			
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://ibm.gov.in/IBMPortal/ https://ibm.gov.in/IBMPortal/pages/Right_to_Information___Directory_of_Officers_and_Employees	Fully Met	7.14	Fully Met
4.5	**Such other information as may be prescribed under Section 4(i) (b)(xvii)**							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://ibm.gov.in/IBMPortal/pages/Grievance_Cell	Fully Met	3.57	Fully Met
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://ibm.gov.in/IBMPortal/pages/right-to-information---names--amp--designations-of-the-public-information-officers	Partially Met	1.79	Partially Met
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://ibm.gov.in/IBMPortal/pages/IBM_Projects	Fully Met	3.57	Fully Met
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://ibm.gov.in/IBMPortal	Fully Met	3.57	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/pages/IBM_P rojects			
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://ibm.go v.in/writeread data/files/101 82022160900 RTI_Details% 20of%20all%2 0contractor.pd f	Fully Met	3.57	Fully Met
4.5.6	Annual Report	Fully Met	3.57	3.57	https://ibm.go v.in/IBMPortal /pages/Annual _Reports_of_I BM	Fully Met	3.57	Fully Met
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://ibm.go v.in/IBMPortal / https://ibm.g ov.in/IBMPort al/pages/FAQ _on_ibmreturn s https://ibm.g ov.in/writerea ddata/files/09 08202117324 8FAQ%20on %20MINING %20Plan.pdf https://ibm.go v.in/writeread data/files/052 62017094005	Partially Met	1.79	More RTI-related FAQs may be shown on the website.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					FAQ.pdf			
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://ibm.gov.in/IBMPortal/ https://ibm.gov.in/writereaddata/files/0623202015361 9Functions%20and%20activities%20Indian%20Bureau%20of%20Mines.pdf https://ibm.gov.in/IBMPortal/pages/DOWNLOADS	Fully Met	3.57	Fully Met. URL may be provided properly
4.6	**Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]**							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://ibm.gov.in/IBMPortal/pages/right-to-information---names--amp--designations-of-the-public-information-officers	Partially Met	7.15	The extract is provided as Quarterly/Annual returns. RTI application Details may be provided.
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://ibm.gov.in/IBMPortal/pages/right-to-information---names--amp--	Partially Met	7.15	The extract is provided as Quarterly/Annual returns. RTI application

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					designations-of-the-public-information-officers			Details may be provided.
4.7	**Replies to questions asked in the parliament[Section 4(1)(d)(2)]**							
4.7.1	Details of questions asked and replies given	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
Total			**171**	**164**			**171**	**143**	
5	**Information as may be prescribed**							
5.1	**Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]**							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://ibm.gov.in/IBMPortal/pages/right-to-information---names--amp--designations-of-the-public-information-officers	Fully Met	20.00	Fully Met
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://ibm.gov.in/IBMPortal/pages/third-party-rti-audit-report-for-2021-22	Fully Met	20.00	Fully Met
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://ibm.gov.in/IBMPortal/	Fully Met	20.00	Fully Met
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
Total			**60**	**60**		**60**	**60**	
6	**Information Disclosed on own Initiative**							
6.1	**Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information**							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://ibm.gov.in/IBMPortal/pages/Right__to_Information https://ibm.gov.in/IBMPortal/pages/DOWNLOADS https://ibm.gov.in/IBMPortal/	Fully Met	25.00	Fully Met
6.2	**Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ**							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	IBM website is designed, developed and maintained by NIC, Ministry of Electronics and Information Technology, hence, all the guidelines of	Partially Met	6.25	A fresh valid certificate may be obtained

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Govt of India are followed. Earlier, STQC Certificate is obtained which has expired on 27.06.2020.			
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	Earlier obtained STQC Certificate has expired on 27.06.2020. SSL certificate of website is available on click of padlock at URL.	Partially Met	6.25	A fresh valid certificate may be obtained and displayed on the Portal
Total			**50**	**50**		**50**	**38**	
Grand Total			**633**	**626**		**633**	**578**	